



January 23rd, 2024

**TO: The Right Worshipful the Mayor and Members
of Lisburn & Castlereagh City Council**

A meeting **of Lisburn & Castlereagh City Council** will be held on **Tuesday, 23rd January 2024 at 7:00 pm** in the Council Chamber and remote locations for the transaction of the business on the undernoted agenda.

For those Members attending this meeting remotely, the Zoom details are included in the Outlook invitation that has been issued.

A hot buffet will be available in the Members' Suite from 5.45 pm for those Members who have confirmed in advance.

DAVID BURNS
CHIEF EXECUTIVE
LISBURN & CASTLEREAGH CITY COUNCIL

Agenda

1.0 BUSINESS OF THE RIGHT WORSHIPFUL THE MAYOR

📄 *Mayor and Deputy Mayor Engagements for Council Meeting January 2024.pdf*

Page 1

2.0 APOLOGIES

3.0 DECLARATIONS OF MEMBERS' INTERESTS

- (i) conflict of interest on any matter before the meeting (Members to confirm the specific item)
- (ii) pecuniary or non-pecuniary interest (Member to complete disclosure of interest form)

4.0 COUNCIL MINUTES

4.1 Council Meeting - 19 December, 2023

For Approval

📄 *MM 19 12 2023 Draft Minutes for Adoption.pdf*

Page 4

4.2 Special Council Meeting - 15 January, 2024

For Approval

📄 *(S) Council 15.01.2024 draft minutes for adoption.pdf*

Page 10

5.0 MATTERS ARISING

6.0 DEPUTATIONS

None

7.0 BUSINESS REQUIRED BY STATUTE

7.1 Signing of Legal Documents

For Approval

- Lisburn and Castlereagh City Council and Idox Software Limited, Contracts Team – 1st Floor, 72 Gordon Street, The Grosvenor Building, Glasgow G1 3RS – STA 22/23-075 – Framework Agreement with LCCC for the provision of iDox Software (Licensing and Support)
- Lisburn and Castlereagh City Council and Ulster Supported Employment and Learning (USEL), 182-188 Cambrai Street, Belfast BT13 3JH – Contract for Collection, transportation, recycling and/or recovery of

8.0 ADOPTION OF MINUTES OF COMMITTEES

- 8.1 **Communities and Wellbeing Committee - 2 January, 2024**
For Approval
📄 *CW 020124 Minutes for Adoption .pdf* *Page 14*
- 8.2 **Environmental and Sustainability Committee - 3 January, 2024**
For Approval
📄 *ESC 03.01.2024 Draft Minutes for Adoption.pdf* *Page 16*
- 8.3 **Regeneration and Growth Committee - 4 January, 2024**
For Approval
📄 *RGC 04 01 2024 Draft Minutes for Adoption.pdf* *Page 23*
- 8.4 **Corporate Services Committee - 10 January, 2024**
For Approval
📄 *CSC 10 01 2024 DRAFT Minute for Adoption.pdf* *Page 28*
- 8.5 **Planning Committee - 4 December, 2023**
For Noting
📄 *PC 04.12.2023 Ratified Minutes - FOR NOTING.pdf* *Page 35*

9.0 REPORT FROM CHIEF EXECUTIVE

- 9.1 **Consideration of a Business Case for City Centre Management Relocation to the Museum**
For Decision
📄 *Council Report - CCM Relocation to the Museum.pdf* *Page 47*

10.0 REPORTS FROM MEMBERS ON BOARDS

None

11.0 REPORTS ON DECISIONS SUBJECT TO THE RECONSIDERATION PROCEDURE

None

12.0 NOTICES OF MOTION

12.1 No.1 on the subject of Electric Vehicle Charging in the name of Alderman M Gregg

For Decision

📄 *NOM1 - EV Charging.pdf*

Page 49

12.2 No.2 on the subject of Further Closure of Banks in the LCCC Area

For Decision

📄 *NOM2 - Further Closure of Banks in LCCC Area.pdf*

Page 50

13.0 CONFIDENTIAL BUSINESS

None

14.0 ANY OTHER BUSINESS

MAYOR'S ENGAGEMENTS FOR FULL COUNCIL MEETING

Monday 11th December

Mayor to visit Beechlawn and Brookfield Special Schools to congratulate the winners of the Mayor's Christmas Card competition

Mayor to attend PSNI Christmas Carol Service, Christ Church Lisburn

Tuesday 12th December

Mayor to visit Council Staff to thank them for their work over the past year for the residents of LCCC

Mayor to attend Longstone Special School Christmas Play

Mayor to visit the Atlas Centre to meet with the Prince's Trust young people's group

Mayor to attend Christmas lunch, organised by AMCA, held for local pensioners in Anahilt

Wednesday 13th December

Mayor to host LCCC Staff Christmas Quiz, proceeds in aid of Mayor's Charity, Cancer Fund for Children

Thursday 14th December

Mayor to visit Nursing Homes across the Lisburn and Castlereagh City Council area to deliver Christmas gifts

Mayor to attend Christmas Cracker Event by Lisburn Partnership, to include Libraries NI, Atlas Centre, Home Start, Sure Start, Lisburn

Mayor to visit Habitat for Humanity Restore, Lisburn in recognition of their Christmas Toy Appeal

Mayor to visit Dundonald Christmas Markets

Friday 15th December

Mayor to visit Nursing homes across Lisburn and Castlereagh City Council area to deliver Christmas gifts

Mayor to attend 30th Anniversary event of McDonald's in Northern Ireland, Sprucefield

Saturday 16th December

Mayor to visit Christmas fair at St John's Hall, Moira

Mayor to visit Day of Festive Music with the Royal Irish Regiment Band, ILC

Mayor to attend Tree of Lights Service by Emerge Counselling, Lisburn First Presbyterian Church

Sunday 17th December

Mayor to attend Carol Service by AMCA, Anahilt Care Home

Mayor to attend Carol Service, Anahilt Church of Ireland

Tuesday 19th December

Mayor to visit Anahilt Preschool with Santa

Mayor to attend Annual Senior Prize Day, Wallace High School

Wednesday 20th December

Mayor's Charity Christmas Movie Day for Cancer Fund for Children, Lagan Valley Island

Thursday 21st December

Mayor to visit Council Staff to thank them for their work over the past year for the residents of LCCC

Mayor to visit staff at Lagan Valley Hospital to deliver Christmas gifts

Friday 22nd December

Mayor to visit Nursing Homes across Lisburn and Castlereagh City Council area to deliver Christmas gifts

Mayor to attend Reflective Event, marking 50 years from the murder of Thomas Niedermayer OBE, Lagan Valley Island

Thursday 4th January

Mayor for visit Lisburn Rangers Football club to view facilities

Friday 5th January

Mayor to meet with Kenny Donaldson, Director of services for South Eastern Fermanagh Foundation

Monday 8th January

Mayor to host reception for Hill Hall Youth to recognise their work within the community

Tuesday 9th January

Mayor to host reception for Scouts NI to recognise their volunteering efforts

Thursday 11th January

Mayor to visit Dundonald Primary School to take part in assembly and meet the staff and pupils

Mayor to host reception for Desmond Brownlee in recognition of his half marathon successes

Friday 12th January

Mayor to host reception for Poppy Collectors from the Lisburn Branch of the Royal British Legion in recognition of their voluntary work for 'The Poppy Appeal'

Mayor to host reception for the Barton Shield Team in Lisburn Golf Club in recognition of their recent success

DEPUTY MAYOR'S ENGAGEMENTS FOR FULL COUNCIL**Thursday 13th December**

Deputy Mayor to visit Nursing homes across the Lisburn and Castlereagh City Council area to deliver Christmas gifts

MM 19.12.2023

4

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of the Monthly Meeting of Council held in the Council Chamber and Remote Locations on Tuesday 19 December, 2023 at 6:00 pm****PRESENT IN CHAMBER:**

The Right Worshipful the Mayor
Councillor A Gowan

Deputy Mayor
Councillor G McCleave

Aldermen J Baird, A G Ewart MBE, M Gregg, A Grehan,
M Guy, H Legge, S P Porter and J Tinsley

Councillors R T Beckett, S Burns, D J Craig, K Dickson,
N Eaton, A P Ewing, J Gallen, A Givan, B Higginson,
G Hynds, C Kemp, P Kennedy, J Lavery BEM, S Lowry,
U Mackin, A Martin, A McIntyre, M McKeever, R McLernon,
T Mitchell, N Parker and G Thompson

PRESENT IN REMOTE LOCATION:

Alderman S Skillen, Councillors D Bassett and P Burke

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Chief Executive
Director of Communities and Wellbeing
Director of Finance & Corporate Services
Director of Organisation Development and Innovation
Director of Regeneration and Growth
Acting Director of Environmental Services
Member Services Officers (BS & EW)
Technician
IT Officer

Mr D Roberts, Mayor's Chaplain

Commencement of the Meeting

At the commencement of the meeting, The Right Worshipful the Mayor, Councillor A Gowan, welcomed those present to the December meeting of Council which was being live streamed to enable members of the public to hear and see the proceedings. He pointed out that, should the meeting go into committee to consider confidential business, any members of the press and the public in attendance would be required to leave the Council Chamber for the duration of those matters.

The Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting following which the Chief Executive outlined the evacuation procedures in the case of an emergency.

MM 19.12.2023

5

Commencement of the Meeting (Cont'd)

The Right Worshipful the Mayor requested that all mobile phones be put on silent or switched off for the duration of the meeting and pointed out that, in accordance with the Council's Standing Orders, whilst the meeting was being live-streamed, unauthorised recording was not permitted.

Prayers

At this point The Right Worshipful the Mayor advised of the undernoted bereavements since the last meeting of Council:

- Keith Fleming (Assets Unit) on the passing of his father, Stanley Fleming
- Colin Duff, (Head of Building Control) on the passing of his father, John (Jackie) Duff

The Right Worshipful the Mayor, Councillor A Gowan, welcomed his Chaplain, Mr D Roberts, to the meeting. Mr Roberts gave an address followed by prayer during which he too remembered the above-mentioned bereaved families.

The Right Worshipful the Mayor thanked Mr Roberts for his attendance and he left the meeting (6.16 pm).

1. Business of The Right Worshipful the Mayor (00:14:08)

1.1 Mayor's Engagements (00:14:10)

The Council noted a number of engagements attended by The Right Worshipful the Mayor, Councillor A Gowan, and the Deputy Mayor, Councillor G McCleave, since the previous meeting of Council.

The Right Worshipful the Mayor advised that he had had a particularly busy month having attending community Switch-On events and visits to care homes across the Lisburn and Castlereagh Council area. He also referred to having attended a number of activity plays by local primary schools in recent weeks. The Right Worshipful the Mayor put on record his thanks to all the community groups who had organised the Switch-On events which had been very well attended. He thanked all concerned for their efforts thereon.

The Right Worshipful the Mayor also conveyed thanks to the Deputy Mayor, Councillor G McCleave for having visited a number of care homes on his behalf in recent weeks.

2. Apologies (00:15:21)

It was agreed to accept apologies for non-attendance at the meeting on behalf of Alderman O Gawith, and Councillors P Catney, C McCready and Hon. N Trimble.

3. Declarations of Interest (00:15:43)

There were no declarations of interest.

MM 19.12.2023

6

4. Council Minutes (00:16:18)4.1 Meeting of Council held on 28 November 2023 (00:16:23)

Proposed by Alderman J Tinsley

Seconded by Alderman A Grehan

5. Matters Arising (00:16:39)

There were no matters arising from the minutes of the meeting of Council held on 28 November 2023.

6. Deputations (00:16:49)

There were no deputations.

7. Business Required by Statute(i) Signing of Legal Documents (00:16:53)

It was proposed by Alderman J Tinsley, seconded by Alderman A Grehan, and agreed that the following legal documents be signed at the meeting:

- Lisburn and Castlereagh City Council and Tangible Consulting Ltd, 11 Glengoland Avenue, Belfast BT17 0HY – Award Letter to deliver Self-Employment Programme (T23/24-010)
- Lisburn and Castlereagh City Council and Stepping Stones NI, 39 Seymour Street, Lisburn BT27 4SY – Award Letter for Pathways to Employment for Individuals with a Disability Programme (T23/24-009)
- Lisburn and Castlereagh City Council and Dublin Belfast Economic Corridor (DBEC) Collaboration – Collaboration and Funding Agreement

8. Adoption of Minutes of Committees**Communities & Wellbeing Committee** (00:17:21)**5 December 2023**

Proposed by Councillor R T Beckett

Seconded by Councillor J Gallen

(subject to the Call-In process until Thursday, 21 December 2023 at 10.00 am)

Special Communities & Wellbeing Committee (00:17:29 **12 December 2023**)

Proposed by Councillor R T Beckett

Seconded by Councillor J Gallen

(subject to the Call-In process until 10.00 am on Friday, 22 December 2023)

MM 19.12.2023

7

Matters ArisingDundonald International Ice Bowl – Award of Tender (00:17:53)

Comments were noted from a Member in connection with there being no reference in the above minutes to the increased cost to progress the Dundonald International Ice Bowl project.

Environmental & Sustainability Committee (00:18:46) 6 December 2023

Proposed by Alderman J Tinsley
Seconded by Alderman J Baird

Regeneration & Growth Committee (00:19:18) 7 December 2023

Proposed by Councillor J Laverty
Seconded by Councillor T Mitchell

(subject to the Call-In process until 10.00 am on Thursday, 21 December 2023)

Corporate Services Committee (00:19:51) 13 December 2023

Proposed by Councillor A P Ewing
Seconded by Councillor C Kemp

(subject to the Call-In process until 10.00 am on Friday, 22 December 2023)

Governance & Audit Committee (00:20:33) 14 December 2023

Proposed by Councillor R McLernon
Seconded by Councillor A Martin

(subject to the Call-In process until 10.00 am on Friday, 22 December 2023)

Planning Committee (00:21:00) 6 November, 2023

The minutes of the Planning Committee meeting of 6 November 2023 had been circulated for noting only as these minutes had been agreed at the subsequent meeting of the Planning Committee on 4 December, 2023. It was proposed by Alderman M Gregg, seconded by Councillor U Mackin, and agreed that their contents be noted.

9. Report from Chief Executive (00:21:31)

There were no reports for consideration.

10. Reports from Members on Boards (00:21:36)

There were no reports from Members on Boards.

MM 19.12.2023

8

11. Reports on Decisions Subject to the Reconsideration Procedure (00:21:40)

There were no reports on decisions subject to the reconsideration procedure.

12. Notices of Motion (00:21:47)

There were no Notices of Motion for consideration at the meeting.

13. Confidential Business (00:21:54)

There was no confidential business for consideration at the meeting.

14. Any Other Business14.1 Donation to Mayoral Charity in lieu of Sending Christmas Cards and Sentiments of the Season (00:22:08)
Alderman J Baird

Alderman J Baird advised that in lieu of sending Christmas cards this year he had made a donation to the Mayoral charity, Cancer Fund for Children, and wished everyone a Merry Christmas and Happy New Year.

The Right Worshipful the Mayor, Councillor A Gowan, expressed thanks and appreciation to Alderman Baird for his donation.

14.2 Congratulations to Carryduff Ladies Minor Gaelic Football Team (00:22:56)
Councillor J Gallen

At the request of Councillor J Gallen, it was agreed that The Right Worshipful the Mayor, Councillor A Gowan, writes to Carryduff Ladies Minor Gaelic Football team congratulating them on their success on winning the Ulster Champions league following the success against Clann Eireann of Lurgan earlier this month.

Conclusion of MeetingRecording of Makaton Performance by Live Life Wellbeing Centre (00:24:33)

At the conclusion of the meeting, The Right Worshipful the Mayor, Councillor A Gowan, advised that he had made arrangements for Members in the Council Chamber and on Zoom to watch a recording of those from Live Life Wellbeing Centre who had performed, using Makaton sign language, at the recent PSNI annual Christmas Carol service in Christ Church Lisburn.

At the conclusion of the performance The Right Worshipful the Mayor thanked everyone from Live Life Wellbeing Centre for their performance and Members gave a round of applause to show their thanks and appreciation.

Conclusion of Meeting (Cont'd)

MM 19.12.2023

9

At this point The Right Worshipful the Mayor extended best wishes for the Christmas season to the Council staff and expressed thanks and appreciation for their work throughout the year. He also wished all Members a Happy Christmas and thanked them for their support during the past number of months.

There being no further business for consideration, the meeting was terminated at 6.31 pm.

Mayor

DRAFT

(S) Council 15.01.2024

LISBURN & CASTLEREAGH CITY COUNCIL

10

Minutes of Special Meeting of the Council held in the Council Chamber and at Remote Locations on Monday 15th January 2024 at 18:00**PRESENT IN CHAMBER:**

Deputy Mayor Councillor G McCleave (in the Chair)

Councillors R Carlin, P Catney, K Dickson, A Givan, G Hynds, J Laverty, U Mackin and A Martin

PRESENT IN REMOTE LOCATION:

Aldermen M Gregg and S P Porter; Councillors S Burns, N Eaton, A P Ewing, J Gallen, B Higginson, P Kennedy, T Mitchell, A McIntyre, M McKeever, N Parker, G Thompson and N Trimble

IN ATTENDANCE:Director of Finance and Corporate Services
Member Services Officers (BF & EW)**South Eastern Health & Social Care Trust (via Zoom)**Helen Moore, Director of Planning, Performance and Informatics;
Maggie Parks, Director of Surgery, Elective Care, Maternity & Paediatrics; and
Rachel Gibbs, Director of Adult Services & Healthcare in Prison.1. Apologies

Apologies were received from the Right Worshipful the Mayor, Councillor A Gowan, together with Aldermen H Legge and J Tinsley, and Councillors R T Beckett, D J Craig and C Kemp.

2. Declarations of Interest

Councillor M McKeever indicated that he was employed by the Belfast Health and Social Care Trust and that the SEHSCT was a commissioning Trust for the service which he managed.

3. South Eastern Health & Social Care Trust

The Deputy Mayor welcomed to the meeting Helen Moore, Director of Planning, Performance and Informatics; Maggie Parks, Director of Surgery, Elective Care, Maternity & Paediatrics; and Rachel Gibbs, Director of Adult Services & Healthcare in Prison.

The Trust's representatives delivered a presentation which dealt with three themes, i.e., 'Reflect, Refocus and Renew'. The presentation gave an overview of the current issues within the Trust area and the challenges presented, together with the plans to address those challenges. In particular, the Council was apprised of the introduction in November of 'encompass', which was a digitised record system that aimed to enable the health service to become safer, more efficient and effective. The Council was provided also with an overview of a range of further applications and systems that would be introduced.

The Deputy Mayor then invited Members to pose questions to the deputation.

(S) Council 15.01.2024

11

3.1 Alderman S P Porter - Lisburn Assessment & Resource Centre/Hillhall Centre

(Councillors S Burns and R Carlin joined the meeting at 18:06; Councillors N Trimble and A Ewing joined the meeting at 18:10).

Ms R Gibbs addressed two issues which had been raised in advance by Alderman P Porter, the first of which related to the Trust's plans to utilise land to the rear of Lisburn Assessment and Resource Centre. In this regard, she indicated that the Trust was currently examining several options for the site with a view to enhancing the range of services available, together with parking provision. She undertook to provide further detail to Alderman P Porter in relation to the plans which had been developed previously for the site and clarity on the consultation process that would be undertaken with patients and carers as this matter progressed.

With regards to future delivery of services at the Hillhall Centre, Ms Gibbs indicated that the Trust was currently exploring the feasibility of providing additional emergency respite care at an alternative site. In addition, a working group had been established to consider the matter in greater detail and a range of options were under consideration. She undertook to keep Alderman P Porter, who had raised the issue on behalf of several carers, updated in this regard.

3.2 Councillor P Catney - Industrial Action & Ambulance Response Times

Ms Moore and Ms Parks, in response to a question by Councillor P Catney, gave an overview of the measures which the Trust had in place to maintain critical and emergency services in advance of industrial action on 18th January. She outlined also, in response to a question by Councillor R Carlin, the steps that would be taken to manage any backlog of cases that may result due to the industrial action.

Councillor P Catney raised concerns regarding ambulance response times and issues also regarding emergency department waiting times. Ms Moore acknowledged that such issues were a matter of concern and that the Trust had implemented a range of mitigations to address the current scale of demand and enhance patient flow and throughput in the hospital and maximise the use of community capacity. These include the provision of a 'discharge lounge' to free up emergency department capacity for new arrivals, together with plans to escalate bed capacity, a measure which had seen the addition of eighty-two additional beds over the previous weekend.

She added that, should services reach critical levels, directors were available to manage and react to situations as they developed. In addition, new triage processes had been introduced and the Trust was constantly reviewing and updating its service provision to address emergency care as part of its overall winter planning processes. The Trust also managed its unscheduled capacity by using a system-wide approach in conjunction with other Trusts. In the SEHSCT area, bed management was coordinated across all inpatient hospital sites, which covered the Lagan Valley, the Downe and the Ulster hospitals.

3.3 Councillor J Lavery – Ulster Hospital Dundonald and Services for Young Persons

In response to a question from Councillor J Lavery, Ms Moore undertook to provide, at the next scheduled meeting, additional information regarding performance statistics and service target levels for the various specialties across the Ulster Hospital site.

(S) Council 15.01.2024

12

Councillor J Lavery requested also figures on the number of patients who had attended the enhanced minor injuries unit at the Ulster Hospital since the closure of the minor injuries' units in Bangor and Newtownards. In response, Ms Moore indicated that there had been 3,800 attendances at the new site from 6th September to the end of October 2023, and that feedback had indicated a 97% satisfaction rate with the service. Ms Moore reported also that the option of a 'Phone First' service for minor injuries had been launched for the Ulster Hospital on 9th January, which was separate to the 'Phone First' services which were available at in the Trust sites at the Lagan Valley and Downe hospitals.

In addition, Ms Moore undertook to liaise with the Trust's Director of Adult Services to provide Councillor J Lavery with information in respect of the number of younger persons currently in care within the Trust area; the number of families availing of contact services; and the costs associated with the facilities for such services. It was her understanding, she added, that the Trust had met previously with Councillor J Lavery and that a range of options in this regard were being explored and that all appointments had been booked for the January period in advance. She indicated that the Trust would be willing to meet again with Councillor J Lavery on an individual basis to discuss further the issues raised.

(Councillor P Catney left the meeting at 18:58).

3.4 Councillor G Hynds – Governance Arrangements

In response to a question from Councillor G Hynds, Ms Moore gave an overview of the overall governance arrangements for the Trust, together with the level of involvement for patients and carers in those processes.

3.5 Councillor A Givan – Miscellaneous

Ms Moore outlined the longer-term plans which the Trust had in place for the provision of care packages and domiciliary care and reported that the waiting list for such services had decreased from 800 to 300 between December 2022 to December 2023. She outlined also the significant staffing pressures which existed and the steps which had been taken to address any shortfalls.

In response to a question regarding traffic flow in and around the Lagan Valley site and for vehicles exiting on to the Hillsborough Road, Ms Moore explained that a traffic survey had been conducted by the Department for Infrastructure and that no issues had been identified regarding access to the Hillsborough Road from the hospital site. She added that the Trust would continue to monitor traffic flow at the Lagan Valley site.

Councillor A Givan enquired also on the plans that existed for the former Lisburn Health Centre. In response, it was explained that the longer-term future of the building would fall within the remit of the Department of Health but that the site was currently being utilised for staff training purposes.

3.6 Councillor U Mackin – General Practitioner Services

Following a query which had been raised by Councillor A Givan, Councillor U Mackin added that the inability of constituents to contact their general practitioners was very concerning and sought clarity on how such concerns should be raised at a higher level.

(S) Council 15.01.2024

13

Ms Moore reminded the Council that the Department of Health/Strategic Planning and Partnership Group oversaw the management of GP contracts and acknowledged that the concerns raised existed across the region. She noted that representatives from the Directorate of Primary Care had previously attended a meeting with the Council and undertook to liaise with the Director of Primary Care & Older People to highlight the concerns raised by Members.

In response to a further question by Councillor J Lavery, it was explained that it was difficult to accurately quantify the number of people presenting at accident and emergency departments due to an inability to contact their GP.

3.7 Councillor A Ewing – Services at Lagan Valley Hospital

Ms Parks outlined the future plans in place to manage day procedures at the Lagan Valley site and its current operating capacity. She pointed out that any extension to services would be subject to additional commissioning, funding and staffing. She added that services were at present operating at full capacity and that other options to expand the services would be examined should it be deemed necessary.

(Councillor T Mitchell left the meeting at 19:32; Councillors B Higginson and G Thompson left the meeting at 19:36; and Councillor N Trimble left the meeting at 19:40).

3.8 Deputy Mayor Councillor G McCleave – Children's Services

The Deputy Mayor raised issues relating to autism assessments and Child & Adolescent Mental Health Services and was advised that the Trust was in the process of clarifying several related queries in response to a written request which had been received previously.

The Deputy Mayor thanked the SEHSCT officials for their attendance and informative presentation.

There being no further business, the meeting concluded at 19:50.

Mayor/Chair

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the hybrid Communities and Wellbeing Committee held in the Island Civic Centre on Tuesday 2nd January 2024 at 18:00

PRESENT: Councillor R T Beckett (Chairperson)
Alderman H Legge; and Councillors D J Craig,
B Higginson, T Mitchell and G Thompson.

PRESENT REMOTELY: Aldermen A Grehan and S P Porter; and
Councillors D Bassett, R Carlin, N Eaton,
J Gallen and A McIntyre.

ALSO ATTENDED: Councillors G Hynds (via Zoom).

IN ATTENDANCE: Director of Leisure and Community Wellbeing
Head of Communities
Head of Sports Services
Acting Head of Parks and Amenities
Acting Business Support Manager
Member Services Officers (BF and EW).

1. Apologies

An apology was received on behalf of Councillor S Lowry.

2. Declarations of Interest

There were no declarations of interest.

3.1 George Best Community Cup

The Acting Head of Parks and Amenities reported that a request had been received from the Irish Football Association (IFA) seeking the Council's permission to host the annual George Best Community Cup at the Billy Neill MBE Playing Fields on 27th and 28th June 2024. He reminded the Committee that, in previous years, the use of the pitches had been provided to the IFA at no cost on the basis that that the competition was the largest football tournament for people with disabilities in the United Kingdom.

It was proposed by Councillor A McIntyre, seconded by Councillor B Higginson, and agreed to grant the use of the Billy Neill MBE Playing Fields for the 2024 George Best Community Cup and that the use of the pitches at the venue be provided to the IFA at no cost.

4. Confidential Report of the Director of Leisure & Community Wellbeing

The Chairperson advised that the reasons for confidentiality for the following matters was by virtue of the Section 6, Part 1, of the Local Government Act (2014) Northern Ireland,

It was moved by Councillor D J Craig, seconded by Councillor T Mitchell, and agreed that the confidential report of the Director of Leisure and Community Wellbeing be considered 'in committee'.

4.1 Communities and Wellbeing – Departmental Estimates of Expenditure 2024/25

The Committee considered a report and several appendices that gave a detailed overview of the departmental estimates of expenditure for the financial year 2024/25, which would be presented for the Council's approval at a special meeting on 8th February. The Director outlined the principal aspects of the report and answered a range of Members' questions in this regard.

After discussion, it was moved by Councillor T Mitchell, seconded by Alderman H Legge, and agreed that the Committee endorse the departmental estimates for 2024/25 and recommend their approval by the Council at its meeting on 8th February.

5. Resumption of Normal Business

It was moved by Councillor D J Craig, seconded by Councillor T Mitchell, and agreed that normal business be resumed.

The meeting ended at 18.19.

Chairperson

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16

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of the Environment and Sustainability Committee held in the Council Chamber, Island Civic Centre, and remotely, on Wednesday 3 January 2024 at 6pm****PRESENT IN CHAMBER:**

Alderman J Tinsley (Acting Chairman)

Aldermen J Baird and M Gregg

Councillors S Burns, P Catney, G Hynds, J Lavery BEM, R McLernon and N Parker

PRESENT IN REMOTE LOCATION:

Deputy Mayor, Councillor G McCleave

Councillor C McCready (Chairman)

Councillor R Carlin (Vice-Chairman)

Councillors P Kennedy, A McIntyre, M McKeever and S Skillen

IN ATTENDANCE:**In Chamber:**

Acting Director of Environmental Services (RH)

Head of Service (Building Control and Sustainability) (CD)

Acting Head of Service (Waste Management and Operational Services) (JK)

Acting Head of Service (Environmental Health, Risk and Emergency Planning) (SC)

Business Support Manager (DI)

Member Services Officers (CH, RN)

Remote

Chief Executive

Commencement of the Meeting

The Committee having been advised that the Chairman, Councillor C McCready's car had broken down en route to the meeting, and the Vice-Chairman, Councillor R Carlin was present remotely, appointed Alderman J Tinsley to Chair the meeting in accordance with Standing Order 6.3.

At the commencement of the meeting, Alderman J Tinsley welcomed those present to the meeting of the Environment and Sustainability Committee and advised that the meeting would be audio recorded unless the item on the agenda was to be considered under confidential business.

At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting. Alderman J Tinsley stated that, whilst the meeting was being recorded, unauthorised recording was not permitted, as per the Council's Standing Orders.

1. Apologies (00:00:30)

There were no apologies.

2. Declarations of Interest (00:02:30)

There were no Declarations of Interest.

3. Report by the Acting Head of Service (Environmental Health, Risk and Emergency Planning) (00:02:40)

3.1 Consultation response – “Stopping the Start: Our New Plan to Create a Smoke Free Generation” (00:02:44)

The Committee considered a report which provided information in connection with a consultation launched by the Department of Health and Social Care (DHSC), in relation to proposed action to protect future generations from the harms of smoking by creating the first smoke free generation. A copy of the response submitted on behalf of the Council, had been circulated to Members for information.

Councillor G Hynds put on record that he would not be in a position to support the Government direction and the Council response to the consultation, as he felt that the plan was out of touch, due to the majority of young people vaping but yet a ban on smoking was to be implemented. He further commented that education was key on this issue, but ultimately people must be free to choose what they do when they are not harming others.

It was proposed by Councillor N Parker, seconded by Councillor P Catney, and agreed to recommend that the response to the consultation ‘Stopping the start: our new plan to create a smoke free generation’, be retrospectively approved.

3.2 E-Cigarette Test Purchasing Exercise Fixed Penalties (00:07:56)

The Chief Executive joined the meeting remotely during this item of business (6.20 pm).

The Head of Service (Environmental Health, Risk and Emergency Planning), set out in her report, the key information and findings in relation to two recent Test Purchase exercises that took place on 30 October and 2 November 2023.

Responding to questions raised by the Committee, Officers confirmed that the fixed penalty amount of £250 was set out in Legislation.

Officers responded to a number of questions from the Committee arising from the report.

3.2 E-Cigarette Test Purchasing Exercise Fixed Penalties Cont'd

Following discussion, it was proposed by Alderman J Baird, seconded by Alderman M Gregg and agreed to recommend that:

- (a) the Test Purchase report be noted;
- (b) the issue of a Fixed Penalty Notice of £250 to any business owner/seller for offences of sale be approved;
- (c) the Council adopt a zero-tolerance approach to the sale of nicotine products to a child under the age of 18 years; and
- (d) the Council write a letter to the Department of Health of Health and Social Care requesting that greater sanctions be considered to the sale of nicotine products to a child under the age of 18 years.

3.3 Consultation on Proposed Updated Guidance on Crematoria (00:19:29)

Alderman S Skillen joined the meeting remotely during this item of business (6.26 pm).

The Committee considered a report which provided information in connection with a consultation issued by the Department for the Environment, Food and Rural Affairs (DEFRA), in association with the devolved administrations, which sought views of the proposed guidance that would replace the existing crematoria guidance PG5/2(12). Copies of the response submitted on behalf of the Council, alongside the proposed new guidance was circulated to Members for information.

It was reported that as cremation was a regulated industry, environmental permits required that crematoria must meet the standard for emissions to air, determined by best available techniques (BAT), to ensure pollutant emissions and impacts to the environment were minimised.

Responding to a question raised by a Member of the Committee, the Acting Director clarified that a crematorium could be owned by a Local Authority. He further advised that a crematorium located within the council area would be considered as part of the ongoing Council Cemetery Strategy.

Following discussion, the Committee agreed that the response to DEFRA's consultation on the proposed updated guidance for crematoria be noted.

Alderman J Tinsley advised that Any Other Business would be considered at this point in the meeting.

4. Any Other Business (Agenda item 5.0 refers) (00:25:15)

4.1 Parking Issues - proximity of Warren Gardens
Acting Head of Service (Environmental Health, Risk and Emergency
Planning) (00:25:25)

Further to a number of Members reporting a parking issue on the road outside Salto Gym to the Chief Executive recently, the Head of Service provided an update to the Committee, advising that parking issues could not be addressed by the Council as the issue was a police matter. It was further reported that the PSNI had given assurances that the issue would be given attention, in order to alleviate traffic congestion and dangerous parking in that area.

4.2 Household Recycling Centre Service Level Agreement
Deputy Mayor, Councillor G McCleave (00:26:54)

Responding to a query raised by the Deputy Mayor, Councillor G McCleave, in relation to the potential service level agreement whereby, Lisburn and Castlereagh City Council rate payers could utilise other Council HRC sites; the Acting Director of Environmental services advised that a brief discussion that had taken place, and confirmed that Belfast City Council Officers had been requested by their Members' to contact Lisburn and Castlereagh City Council in relation to the matter. It was reported the further discussions were planned to take place.

4.3 Operational Staff Appreciation
Alderman M Gregg (00:28:25)

Alderman M Gregg acknowledged the excellent service provided by the Operational Team to the public over the Christmas and New Year holiday period. It was suggested that appreciation be conveyed to all involved and to Mr J Knox on behalf of the committee. The committee agreed to this course of action.

The Chairman, Councillor C McCready and Alderman S Skillen left the meeting remotely (6.35 pm).

5. Confidential Report by the Acting Director of Environmental Services (Agenda item
4.0 refers) (00:29:20)

Alderman J Tinsley advised that the confidential report items would be dealt with "In Committee" due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

"In Committee"

It was proposed by Alderman J Baird, seconded by Councillor J Lavery, and agreed that the following matters be considered "in committee", in the absence of members of the press and public being present.

The member of the press seated in the public gallery left the meeting (6.33 pm).

5.1 Off Street Car Parking Contract (Agenda item 4.1 refers)
(Report, minus appendix 1, will be made available after ratification)

The Chairman, Councillor C McCready rejoined the meeting remotely during this item of business (6.43 pm).

The Deputy Mayor, Councillor G McCleave left the meeting remotely during this item of business (6.48 pm).

The Acting Head of Service for Environmental Health, Risk and Emergency Planning presented this item of business. Officers responded to a number of questions from the Committee arising from the report. Responding to a question raised by a member of the Committee, the Acting Director agreed to circulate a copy of the current Car Parking Strategy to Members.

Following discussion, it was proposed by Alderman M Gregg, seconded by Vice-Chairman, Councillor R Carlin and agreed to recommend that:

- (a) the new enforcement and PCN processing contract be approved based on costs as outlined in the business case, following the tender award made by Belfast City Council; and
- (b) Council delegates the authority for Officers to negotiate the contract review timescales, as outlined in the report circulated.

Alderman J Baird left the meeting (7 pm).

5.2 Estimates Process – Directorate Update (Agenda item 4.2 refers)
(Report will never be made available – final estimates will be released)

Alderman J Baird returned to the meeting (7.04 pm).

The Acting Director of Environmental Services presented this item of business. Alderman J Tinsley thanked Officers on behalf of the Committee for the work carried out by Officers in relation to the report.

During lengthy discussion in relation to the estimates, a number of Members' queries and concerns were addressed by Officers.

Councillor J Lavery put on record that he would not be in support of the recommendations outlined in the report, in respect of the Councils provision for Animal Welfare, without funding allocated by Central Government.

It was proposed by Councillor P Catney and seconded by Councillor R McLernon that the Draft Estimates for Environment and Sustainability Directorate as presented in the report, be approved.

An amendment was proposed by Councillor G Hynds and seconded by Councillor J Lavery that the Draft Estimates for Environment and Sustainability Directorate be approved, subject to the removal of the estimate provision allocated to Animal Welfare.

5.2 Estimates Process – Directorate Update Cont'd

The amended proposal was put to the meeting, and at the request of Alderman M Gregg a recorded vote was taken. The amended proposal fell with the voting being 2 in favour of and 11 against, as set out below:

In Favour: Councillor G Hynds and Councillor J Laverty. (2)

Against the Amendment: Alderman J Baird, Councillor S Burns, Vice-Chairman, Councillor R Carlin, Councillor P Catney, Alderman M Gregg, Councillor P Kennedy, Councillor A McIntyre, Councillor M McKeever, Councillor R McLernon, Councillor N Parker and Alderman J Tinsley. (11)

The Chairman, Councillor C McCreedy was not available to vote at this point in the meeting.

The proposal in the name of Councillor P Catney and seconded by Councillor R McLernon became the Substantive Motion, i.e., that the Draft Estimates for Environment and Sustainability Directorate as presented in the report, be approved.

A recorded vote was taken, the voting being as follows: -

In Favour: Alderman J Baird, Councillor S Burns, Vice-Chairman, Councillor R Carlin, Councillor P Catney, Alderman M Gregg, Councillor P Kennedy, Councillor A McIntyre, Councillor M McKeever, Councillor R McLernon, Councillor N Parker and Alderman J Tinsley. (11)

Against: Councillor G Hynds and Councillor J Laverty (2)

The Chairman, Councillor C McCreedy was not available to vote at this point in the meeting.

The proposal in the name of Councillor P Catney and seconded by Councillor R McLernon was declared "carried", it therefore being agreed to recommend that the Draft Estimates for Environment and Sustainability Directorate as presented in the report, be approved and submitted into the overall estimates of the Council for the year commencing 1 April 2024.

6. Confidential Any Other Business

6.1 Multiple Dog Walking Councillor J Laverty

Responding to Councillor J Laverty's request for an update in respect of the above concern raised at the December Committee meeting, Officers advised that some councils had dog control orders in place in relation to the number of dogs walked by an individual. It was explained that in order to implement a dog control order of this nature, evidence would be required to justify the existence of the order. The Acting Director took note of concerns raised by Councillor J Laverty and undertook to look into the matter further as part of the annual review of the relevant procedures.

Councillor P Catney left the meeting (7.54 pm).

Resumption of Normal Business

It was proposed by Alderman J Baird, seconded by Councillor R McLernon, and agreed to come out of committee and normal business was resumed.

There being no further business, the meeting concluded at 7.55 pm.

Chairman

DRAFT

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Meeting of the Regeneration & Growth Committee held remotely and in the Council Chamber, Island Civic Centre, The Island, Lisburn on Thursday 4th January, 2024 at 6.00 pm****PRESENT IN THE CHAMBER:**

Councillor J Lavery BEM (Chairperson)

Councillor T Mitchell (Vice Chairperson)

Aldermen J Baird, A G Ewart MBE and M Gregg

Councillors P Burke, K Dickson, U Mackin, A Martin, C McCready and N Parker

PRESENT IN REMOTE LOCATION:The Right Worshipful the Mayor, Councillor A Gowan
Deputy Mayor, Councillor G McCleave
Aldermen A Grehan and M Guy**OTHER MEMBERS:**Councillor G Hynds (Council Chamber)
Councillor P Catney (Remote)**IN ATTENDANCE**Director of Regeneration & Growth
Head of Economic Development
Head of Planning & Capital Development
Member Services Officers (BS and EW)
IT Officer**Commencement of Meeting**

The Chairperson, Councillor J Lavery, extended a welcome to all present at the January meeting of the Committee and wished everyone a Happy New Year. He reminded those present that the meeting was being audio recorded unless the item was being considered under confidential business.

At this point in proceedings, the Member Services Officer read out the names of the Elected Members in attendance at the meeting.

The Chairperson asked that any Member entering or leaving the meeting advise the Member Services Officer accordingly so that this might be accurately reflected in the minutes.

The Director of Regeneration & Growth outlined the evacuation procedures in the case of an emergency.

1. Apologies (00:03:17)

Apologies for non-attendance at the meeting were accepted and recorded on behalf of Alderman S P Porter and Councillor J Gallen.

2. Declarations of Interest (00:03:45)

There were no Declarations of Interest made at this point in the meeting.

3. Report by Head of Economic Development (00:04:04)

3.1 Enquiry Handling- Call Centre Support for Enterprise Support Service October 2023
(00:04:12)

The Head of Economic Development's report outlined the background and key issues in connection with the enquiry handling contract regarding call centre Support for Enterprise Support Service (ESS) for the month of October 2023.

It was noted that all costs associated with call centre support for ESS expenditure during October 2023 would be covered from the ESS budget by all 11 Councils, it being noted that an estimated maximum cost of £10,000 would be required and that Belfast City Council had supplied a contract for funding to Lisburn & Castlereagh City Council to cover these costs on behalf of the other Councils.

The Head of Economic Development advised that Teleperformance had agreed to do a further one-month extension of their contract dealing with call centre enquiries at the same unit rate cost as per the historical GoForIt Programme, a direct award having been deemed appropriate on this occasion. The Head of Service reported that the individual cost to Lisburn & Castlereagh City Council for the one-month extension to contract was £426.

It was proposed by the Vice Chairperson, Councillor T Mitchell, seconded by Alderman J Baird, and agreed to recommend that the award to Teleperformance as outlined in the report be approved retrospectively.

4. Any Other Business (00:06:36)

There was no other business of a non-confidential nature.

5. Confidential Report from Director of Regeneration & Growth (00:06:53)

The Chairperson advised that the Confidential report items were confidential due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

In Committee (00:07:08)

It was proposed by Councillor K Dickson, seconded by Councillor C McCready, and agreed that the Confidential Reports be considered “in Committee” in the absence of press or members of the public. The audio recording was paused at this stage in proceedings (6.09 pm).

5.1 Estimates Process – Update
(Report not to be published as final Estimates will be released)

Councillor P Catney joined the meeting during this item of business.

The Director of Regeneration & Growth presented his report and drew the Committee’s attention to key issues contained in the updated Estimates report.

The Director responded to questions from the Committee on matters pertaining to the estimates for 2024/2025. He also provided a verbal update in regard to related matter and in that regard he commended the efforts of the Council’s Tourism Manager thereon.

At the request of a Member, the Director undertook to convey the Committee’s thanks and appreciation to all staff concerned on the success of the Castle Gardens Light Trail which was part of the Lisburn Light Festival.

It was proposed by Alderman A Grehan, seconded by the Vice Chairperson, Councillor T Mitchell, and agreed to recommend that the progress on the estimates for 2024/2025 be approved and submitted into the overall Estimates of the Council for the year commencing 1 April 2024.

5.2 EV Chargers
(Report to be published following completion of appropriate procurement exercise and award of contract)

The Director of Regeneration & Growth outlined the background and key issues in connection with the On-Street Residential Chargepoint Scheme (ORCS) and also in regard to a proposed way forward for the delivery of EV chargers across the Council area, the details of which were set out in the report circulated. He also responded to a question from a Member on a related issue.

It was proposed by Alderman M Gregg, seconded by Alderman J Baird, and agreed to recommend that:

- a) the Council’s participation in the ORCS EV scheme be assessed further, subject to the outcome of the tender by Derry City & Strabane District Council, and an appropriate business case thereon be presented in due course, and

5.2 EV Chargers (Cont'd)

- b) a commercial third party operator be commissioned to assist the Council in developing a progressive partnership for the installation of chargers to be delivered on ground rental basis and/or profit share arrangement as assessed over the lifetime of the asset.

5.3 Westminster Business Showcase & Networking Event 5th and 6th September 2023 – Initial Evaluation

The Director of Regeneration & Growth outlined the background and key issues in relation to an initial evaluation of the Westminster Business Showcase and Networking Event which had taken place on 5th and 6th September 2023 at which a London Trade Programme for Lisburn and Castlereagh SMEs had also taken place.

The Committee had been furnished with a number of related documents relating to the evaluation of this event.

It was proposed by Alderman J Baird, seconded by Alderman M Gregg, and agreed to recommend that:

- a) the positive evaluation report on the Westminster event and SME trade programme be noted,
- b) the next Westminster event be held in 2025 subject to further consideration on the detail and confirmation of available budget as part of the relevant economic development budget estimates process, and
- c) Officers explore another near shore market event, within budget allocation, for 2024 that aligns with other regional and sub regional priorities.

Resumption of Normal Business

It was proposed by Councillor C McCready, seconded by the Vice Chairperson, Councillor T Mitchell, and agreed to come out of Committee and normal business was resumed.

6. Verbal Matters (00:07:20)

6.1 Information & Noting Schedule – January 2024 (00:07:22)

The Chairperson, Councillor J Laverty, referred to the items which had been included in the Information & Correspondence Schedule this month and encouraged Members to take time to review the information therein.

6.2 Workshop on the Council's Tourism Strategy (00:07:35)

The Chairperson, Councillor J Lavery, reminded the Committee of the workshop that would take place following the Committee meeting that evening on the emerging refreshed Tourism Strategy. The Director of Regeneration & Growth advised that a Zoom link had been issued earlier that day for those Members who wished to attend the workshop remotely.

6.3 Success of Lisburn Light Festival 2023 (00:07:48)

The Chairperson, Councillor J Lavery, highlighted the success of the 2023 Lisburn Light Festival and endorsed the Committee's request that the Director convey the Committee's thanks and appreciation to the efforts of all the staff involved.

Conclusion of Meeting

The Chairperson thanked everyone for their attendance and there being no further business for consideration the meeting was concluded at 6.42 pm.

Chairperson

CSC 10.01.2024

28

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Meeting of the Corporate Services Committee held remotely and in the Council Chamber, Island Civic Centre, The Island, Lisburn on Wednesday 10th January 2024 at 6.00 pm.****PRESENT IN COUNCIL CHAMBER (COMMITTEE):**

Alderman O Gawith (Chair)

The Right Worshipful The Mayor
Councillor A Gowan

Deputy Mayor
Councillor G McCleave

Aldermen A Ewart MBE and H Legge

Councillors T Beckett, K Dickson, N Eaton,
B Higginson, C Kemp, U Mackin and The Hon N Trimble

PRESENT IN A REMOTE LOCATION (COMMITTEE):

Councillors P Burke, R Carlin and A Givan

OTHER MEMBERS OF COUNCIL PRESENT IN COUNCIL CHAMBER

Alderman A Grehan

OTHER MEMBERS OF COUNCIL PRESENT IN A REMOTE LOCATION

Councillor G Hynds

IN ATTENDANCE:

Chief Executive (Remote)

Director of Finance & Corporate Services

Director of Organisation Development & Innovation

Director of Regeneration & Growth

Head of Corporate Communications & Administration

Head of Finance

Head of Human Resources & Organisation Development

Acting Head of Portfolio, IT & Commercialisation

Member Services Officers (RN & BS)

Commencement of Meeting

The Chair welcomed those present to the meeting and wished them all a Happy and Healthy New Year. The Chair advised that the meeting would be audio recorded unless the item on the agenda was to be considered under confidential business.

The names of those Elected Members who were in attendance at the meeting, both in person and on a remote basis, were read out by the Member Services Officer.

The Chair stated that unauthorised recording was not permitted, as per 8.5 of the Council's Standing Orders. The Chair also reminded everyone to ensure that mobile phones were turned off or on silent mode for the duration of the meeting.

The Director of Finance & Corporate Services proceeded to outline the evacuation procedures in the case of an emergency. Finally, the Chair asked that any Member entering or leaving the meeting alert the Member Services Officer accordingly so that this might be accurately reflected in the minutes.

During the housekeeping announcements:-

- Alderman H Legge entered the Chamber at 6.02 pm.
- Alderman A Grehan, and Councillors K Dickson, N Eaton and C Kemp entered the Chamber at 6.03 pm.

1. Apologies (00:02:29)

Apologies for non-attendance at the meeting were accepted and recorded on behalf of Councillor A Ewing (Vice-Chair of Committee); Alderman M Guy; and Alderman P Porter (a non-member of Committee).

2. Declarations of Interest (00:03:11)

The Chair invited Members to declare any interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard which had been provided with the papers for the meeting and which were also available in the Chamber.

There were no Declarations of Interest.

3. Report of Director of Organisation Development & Innovation (00:03:40)

3.1 Efficiency Review Steering Group (00:03:48)

In addition to the narrative report, the minutes of the meeting of the Efficiency Review Steering Group (ERSG) held on the 2nd January 2024 had been provided. The Director gave a brief summary of the background, purpose and role of the ERSG.

It was proposed by Alderman H Legge, seconded by Councillor K Dickson and agreed to recommend that:-

- the minutes of the meeting of the Efficiency Review Steering Group held on the 2nd January 2024 be noted;
- the recommendation of the meeting of the Efficiency Review Steering Group held on the 2nd January 2024 be agreed whereby the post of Capital Project Sponsor - previously agreed on a fixed-term basis - be made permanent, and that the recruitment process be progressed accordingly.

The Chief Executive joined the meeting remotely during the Director's presentation of this item of business. (6.08 pm)

4. Report of Head of Corporate Communications & Administration (00:08:57)

4.1 D-Day 80: 6 June 2024 (00:09:10)

In addition to the narrative report, copies of the undernoted items had been provided:-

- e-mail dated the 13th July 2023 from the Pageantmaster regarding celebratory events on the 6th June 2024 to mark the 80th anniversary of D-Day;
- draft terms of reference for a Council working group entitled "D-Day 80 Working Group".

It was proposed by Alderman A Ewart, seconded by Alderman H Legge and agreed that the membership of the proposed working group be amended to include the Chair of the Communities & Wellbeing Committee.

It was proposed by Alderman H Legge, seconded by Alderman A Ewart and agreed to recommend that:-

4.1 D-Day 80: 6 June 2024 (Continued)

- D-Day 80 be supported and - accordingly – the official registration of the Council's participation be submitted by the 30th May 2024;
- a working group as outlined in the report and amended by the decision referred to above (ie the inclusion of the Chair of the Communities & Wellbeing Committee) be established in order to deliver a suitable programme of events for D-Day 80;
- Party nominations for the working group be provided to the Head of Corporate Communications & Administration by the 19th January 2024.

The Head of Service advised that – further to the first meeting of the working group – a programme of events suitably costed would be prepared.

5. Report of Head of Finance (00:11:58)

5.1 Car Parking bad-debt write off (00:12:02)

The Head of Finance reported on the matter of Bad Debt associated with the car parking function which had transferred to the Council on the 1st April 2015. The Head of Service responded to a number of queries on this matter.

It was proposed by Alderman A Ewart, seconded by Councillor N Trimble and agreed to recommend that the debt recorded in relation to car parking is written off the ledgers of the Department for Infrastructure.

Councillor R Carlin joined the meeting on a remote basis during presentation of this item of business. (6.15 pm)

6. Any other Business – Non-Confidential (00:15:06)

There were no items of a non-confidential nature raised.

7. Confidential Report from Director of Finance & Corporate Services (00:15:26)

The Chair asked that - in line with Item 5.15 of the Protocol and Etiquette for attending meetings on a remote basis – those Members attending the meeting on a remote basis ensure that the meeting could neither be seen nor heard by any other person at those remote locations.

The reasons for confidentiality were as set out in the agenda, ie:-

7.1 Report on Tender Award

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information)).

Redacted report to be available following ratification and signing of contract.

7.2 Estimates 2024/2025 – Updated position at corporate level
(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).)

Report will never become available. (Final estimates will be released.)

7.3 Estimates 2024/2025 – Directorate Update
(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).)

Report will never become available. (Final estimates will be released.)

In Committee (00:16:16)

It was proposed by Councillor K Dickson, seconded by Councillor N Eaton and agreed that the Confidential Report of the Director be considered “in Committee”. (Recording was paused at this stage in proceedings and the member of the press left the Chamber.)

7.1 Report on Tender Award

Presented by the Director of Regeneration & Growth.

The Director explained the “Lisburn and Castlereagh Transport Academy” tender which was before the Committee, and he responded to Members’ comments thereon.

The Director agreed to inform the Committee of the criteria for attendance at the Academy/scheme. In addition, the Director agreed to forward new initiatives suggested by the Members for consideration.

It was proposed by Councillor B Higginson, seconded by Alderman A Ewart and agreed to recommend that the tender awarded in regard to the “Lisburn and Castlereagh Transport Academy”, together with the attendant tender report, be noted.

It was further agreed to recommend that the signing and sealing of the Tender document be approved.

7.2 Estimates 2024/2025 – Updated position at Corporate level

A progress report in regard to the 2024/2025 Estimates’ process at a corporate level was presented by the Director of Finance & Corporate Services. The Director and the Director of Regeneration & Growth responded to Members’ questions.

7.2 Estimates 2024/2025 – Updated position at Corporate level
(Continued)

The Director of Regeneration & Growth agreed to provide to a future meeting of the Regeneration & Growth Committee, information in regard to Bradford Court.

It was further agreed to provide through the planned DEA Workshops, information in regard to the Nettlehill MUGA facility and other Legacy Article 40 Agreements.

The content of the progress report was noted.

The Chair and Councillor U Mackin commended the officers for the work undertaken in the preparation of the Draft Estimates.

7.3 Estimates' Process – 2024/2025
Finance & Corporate Services Directorate; Organisational
Development & Innovation Directorate; and the Governance &
Audit Unit

A progress report in regard to the 2024/2025 Estimates' process within the Finance & Corporate Services Directorate; the Organisational Development & Innovation Directorate; and the Governance & Audit Unit was presented by the Director of Finance & Corporate Services. The Director corrected certain typographical errors in regard to Utilities and Insurance. She also provided responses to questions posed at the meeting and also to a number of queries that had been raised at a previous time.

It was proposed by Councillor N Trimble, seconded by Alderman A Ewart and agreed to recommend that the Draft Estimates for the Finance & Corporate Services Directorate; the Organisational Development & Innovation Directorate; and the Governance & Audit Unit be approved and be submitted into the overall estimates of the Council for the year commencing the 1st April 2024.

8. Any Other Business – Confidential

There was no other confidential business raised.

Resumption of Normal Business (00:16:37)

It was proposed by Alderman A Ewart, seconded by Councillor B Higginson and agreed to come "out of Committee". Normal business and audio recording were resumed.

9. Any Other Business (00:16:37)

There were no further items raised.

The meeting concluded at 6.55 pm.

MAYOR/CHAIR

DRAFT

PC 04.12.2023

35

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Planning Committee Meeting held in the Council Chamber and in Remote Locations on Monday, 4 December, 2023 at 10.03 am****PRESENT IN CHAMBER:**

Alderman M Gregg (Chairman)
 Councillor U Mackin (Vice-Chairman)
 Aldermen O Gawith and J Tinsley
 Councillors S Burns, P Catney, D J Craig,
 A Martin, G Thompson and N Trimble

PRESENT IN REMOTE LOCATION:

Councillor D Bassett

OTHER MEMBERS:

In Remote Location

The Right Worshipful the Mayor, Councillor A Gowan
 Councillor T Mitchell

IN ATTENDANCE:

Director of Regeneration and Growth
 Head of Planning & Capital Development
 Principal Planning Officers (RH) (LJ)
 Senior Planning Officers (RT, MB and PMcF)
 Acting Environmental Health Manager (RH)
 Member Services Officers

Mr B Martyn (Cleaver Fulton Rankin) – Legal Advisor

Commencement of Meeting

At the commencement of the meeting, the Chairman, Alderman M Gregg, welcomed those present to the Planning Committee. He pointed out that, unless the item on the agenda was considered under confidential business, this meeting would be audio recorded. He went on to outline the evacuation procedures in the case of an emergency.

1. **Apologies** (00:02:13)

There were no Apologies.

It was noted that the Vice-Chairman, Councillor U Mackin would be arriving late.

At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

PC 04.12.2023

36

2. Declarations of Interest (00:03:10)

There were no Declarations of Interest.

3. Minutes of Meeting of Planning Committee held on 6 November, 2023 (00:03:38)

It proposed by Alderman J Tinsley, seconded by Councillor P Catney and agreed that the minutes of the meeting of Committee held on 6 November, 2023 be confirmed and signed.

4. Report from the Head of Planning & Capital Development (00:03:58)

4.1 Schedule of Applications (00:04:05)

The Chairman, Alderman M Gregg, advised that there were eleven local applications on the schedule for consideration at the meeting. He advised that application LA05/2022/1081/F, had been withdrawn from the schedule and would be presented to Committee at a later date.

4.1.1 Applications to be Determined (00:04:16)

The Legal Advisor, Mr B Martyn, highlighted paragraphs 43-46 of the Protocol for the Operation of the Lisburn & Castlereagh City Council Planning Committee which, he advised, needed to be borne in mind when determinations were being made.

- (i) LA05/2022/0018/F – Demolition of existing dwelling and construction of residential development comprising 19 dwellings (13 detached and 6 semi-detached), garages, associated access, internal road, parking, landscaping and associated works 126 Hillsborough Road, Lisburn
(00:05:58)

The Vice-Chairman, Councillor Uel Mackin entered the meeting during consideration of this application (10.14 am).

The Right Worshipful the Mayor, Councillor A Gowan, joined the meeting remotely (10.32 am).

Councillor T Mitchell joined the meeting remotely (10.56 am).

The Senior Planning Officer (PMcF) presented the above application as outlined within the circulated report.

The Committee received Mr A Larkin accompanied by Mr P Clelland, in order to speak in support of the application. A number of Members' queries were responded to by both Mr A Larkin and Mr P Clelland.

The Committee noted that a member of DfI Roads was in attendance to answer any questions Members may have in respect of access arrangements for the above application.

PC 04.12.2023

37

- (i) LA05/2022/0018/F – Demolition of existing dwelling and construction of residential development comprising 19 dwellings (13 detached and 6 semi-detached), garages, associated access, internal road, parking, landscaping and associated works 126 Hillsborough Road, Lisburn (Cont'd)

A number of Members' queries were responded to by Planning Officers. During the question and answer session, Members noted clarification provided by the Head of Planning and Capital Development, that the objective of policy HOU10 was to achieve mixed and balanced communities, and in this case, Officers accepted that the applicant had demonstrated an exception and that more than the required number of affordable housing units were being delivered at the alternative location at Grand Street, Lisburn.

"In Committee"

It was proposed by Councillor J Craig, seconded by Councillor N Trimble and agreed to go 'into committee' in order that legal advice could be sought on policy HOU10 of the Plan Strategy, and the use of Section 76 agreement to secure the affordable housing requirement in relation to this application. Those members of the public and press in attendance left the meeting (11.00 am).

Advice was provided by the Legal Advisor in respect of this application.

Resumption of Normal Business

It was proposed by Councillor P Catney, seconded by Councillor J Craig and agreed to come out of committee and normal business was resumed (11.55 am).

Adjournment of Meeting

The Chairman, Alderman M Gregg, declared the meeting adjourned for a comfort break at this point (11.55 am).

Resumption of Meeting

The meeting was resumed at 12.01 am.

The Vice-Chairman Councillor U Mackin left the meeting during consideration of this application (12.02 pm).

Following discussion, Alderman O Gawith proposed that the application be deferred to allow for further information to be provided to Members to determine, in the first instance, whether the requirement for affordable housing could be met at the site, 126 Hillsborough Road.

PC 04.12.2023

38

- (i) LA05/2022/0018/F – Demolition of existing dwelling and construction of residential development comprising 19 dwellings (13 detached and 6 semi-detached), garages, associated access, internal road, parking, landscaping and associated works 126 Hillsborough Road, Lisburn (Cont'd)

In seconding the proposal, Councillor N Trimble requested that Alderman O Gawith amend his proposal to reflect that, should it be established that the requirement for affordable housing could be met at the site, that further negotiation be undertaken with the applicant with a view to redesigning the scheme at Hillsborough Road as a mixed tenure development.

Alderman O Gawith indicated that he was content with the amended proposal.

The amended proposal to defer the application was put to the Committee and was declared carried, with 7 voting in favour and 3 against. Not having been present for this entire item, the Vice-Chairman, Councillor U Mackin did not participate in the vote.

The Right Worshipful the Mayor, Councillor A Gowan left the meeting remotely at the conclusion of this application.

Councillor T Mitchell left the meeting remotely at the conclusion of this application.

- (ii) LA05/2021/0321/F – Retention of outdoor activity area and all associated structures for the purpose of paintballing and change of use of agricultural building for reception, office and storage use associated with the paintballing activity (retrospective) 112 Comber Road, Ballyhomra, Hillsborough (01:12:42)

At this juncture, Alderman O Gawith referred to application LA05/2022/0883/O. He considered that he would benefit from visiting the site as he was not particularly familiar with the location. He proposed that this application be deferred for a site visit to take place. The proposal was seconded by Councillor G Thompson and agreed, on a vote being taken, the voting being 8 in favour and 2 abstentions.

- (ii) LA05/2021/0321/F – Retention of outdoor activity area and all associated structures for the purpose of paintballing and change of use of agricultural building for reception, office and storage use associated with the paintballing activity (retrospective) 112 Comber Road, Ballyhomra, Hillsborough (Cont'd) (01:16:43)

The Vice-Chairman, Councillor U Mackin re-entered the meeting during consideration of this application (12.25 pm).

The Principal Planning Officer (RH) presented the above application as outlined within the circulated report.

The Committee received:

- Ms M O'Loan and Mrs Skelton to speak in opposition to the application; and
- Mr M Crothers to speak in support of the application.

PC 04.12.2023

39

- (ii) LA05/2021/0321/F – Retention of outdoor activity area and all associated structures for the purpose of paintballing and change of use of agricultural building for reception, office and storage use associated with the paintballing activity (retrospective) 112 Comber Road, Ballyhomra, Hillsborough (Cont'd)

A number of Members' queries were responded to by the speakers.

The Chairman, Alderman M Gregg advised Members that a representative from Environmental Health (Mr R Henry) was in attendance and was available answer any questions Members may have in respect of the above application. A number Members' queries were responded to by the Environmental Health Officer and Planning Officers.

During the question and answer session, the Chairman, Alderman M Gregg, declared a recess due to technical difficulties (1.15 pm to 1.25 pm).

On resumption of the meeting, Councillor D Bassett (on Zoom) confirmed he had not missed any information during the previous question and answer session and was content to proceed.

Debate

During debate:

- Councillor N Trimble stated that noise had been the main issue discussed in relation to the application, and whilst he was content that policy OS3 was being met as long as mitigations were in place, he noted that a proactive mitigation condition had not being recommended by Planning Officers;
- Alderman J Tinsley stated that, having taken into account the professional advice of the Planning and Environmental Health Officers, he was in support of the recommendation to approve this application; and
- The Chairman, Alderman M Gregg concurred with Councillor N Trimble's view, stating that it would have been his preference to have a proactive condition in place to mitigate the noise. However, he was reasonably content that Officers would carry out ongoing assessment of noise at the site under the current noise abatement notice. He further registered his disappointment on retrospective applications coming before the Planning Committee, as they demonstrated some non-compliance with planning regulations, and this site appeared to have a history of retrospective applications. He requested that Officers monitor the site to ensure that planning conditions and agreed noise levels were adhered to.

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to approve this application. Not having been present for this entire item, the Vice-Chairman, Councillor U Mackin did not participate in the vote.

PC 04.12.2023

40

Adjournment of Meeting

The Chairman, Alderman M Gregg, declared the meeting adjourned for lunch at this point (1.50 pm).

Resumption of Meeting

The meeting was resumed at 2.24 pm. The Chairman, Alderman M Gregg, advised Members of a change to the running order for the remaining applications.

- (iii) LA05/2021/0009/F – Proposed development of 36 dwellings with associated and ancillary site works off Old Kilmore Road, Moira immediately west of residential properties (1,3,5,7,9,11,15,17 and 19) Danesfort and to the immediate north of Fitzwilliam House (02:35:29)

The Principal Planning Officer (RH) presented the above application as outlined within the circulated report.

The Committee received Ms C Doyle alongside Mr R Bowman to speak in support of the application. A number of Members' queries were responded to by the speakers.

A number of Members' queries were responded to by Planning Officers.

Debate

There was no debate.

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to approve this application, subject to the conditions and a Section 76 planning agreement, as set out in the report, to ensure that the developer fulfilled his obligations with regard to the delivery of affordable housing, in accordance with the requirements of policy HOU10 of the Plan Strategy.

- (iv) LA05/2023/0331/O – Proposed Infill Dwelling and Garage approximately 35m east of 9a Tullyrusk Road, Crumlin

and

- (v) LA05/2023/0335/O - Proposed Infill Dwelling and Garage approximately 45m west of 9b Tullyrusk Road, Crumlin (03:21:58)

The Principal Planning Officer (RH) presented the above applications as outlined within the circulated report.

The Committee received Mr J Martin to speak in support of the applications. One Members query was responded to by the speaker.

A number Members' queries were responded to by Planning Officers.

PC 04.12.2023

41

(iv) LA05/2023/0331/O – Proposed Infill Dwelling and Garage approximately 35m east of 9a Tullyrusk Road, Crumlin (Cont'd)

and

(v) LA05/2023/0335/O - Proposed Infill Dwelling and Garage approximately 45m west of 9b Tullyrusk Road, Crumlin (Cont'd)

Debate

During Debate:

The Chairman, Alderman M Gregg and Alderman O Gawith sympathised with the applicant due to the timing of the implementation of the new plan; however, considering that the application required to adhere with current policy, they both indicated support for the recommendation of the Planning Officer to refuse this application.

Vote

LA05/2023/0331/O – Proposed Infill Dwelling and Garage approximately 35m east of 9a Tullyrusk Road, Crumlin

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to refuse this application.

LA05/2023/0335/O - Proposed Infill Dwelling and Garage approximately 45m west of 9b Tullyrusk Road, Crumlin

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to refuse this application.

Adjournment of Meeting

The Chairman, Alderman M Gregg, declared the meeting adjourned for a comfort break at this point (3.28 pm).

Resumption of Meeting

The meeting was resumed at 3.35 pm.

PC 04.12.2023

42

- (vi) LA05/2022/0106/O - Demolition of all structures on site and erection of 10 detached dwellings and associated site works 17 Glebe Manor, Annahilt (03:40:04)

The Right Worshipful the Mayor, Councillor A Gowan joined the meeting (3.35 pm).

The Senior Planning Officer (MB) presented the above application as outlined within the circulated report.

The Committee received Mr W Wallace to speak in support of the application. A number of Members' queries were responded to by the speaker.

A number of Members' queries were responded to by Planning Officers. Further to discussion, it was proposed by Councillor A Martin, seconded by Councillor N Trimble and agreed, on a vote being taken, that this application be deferred to allow for a site visit to take place, the voting being 7 in favour, 2 against and 2 abstentions.

The Right Worshipful the Mayor, Councillor A Gowan left the meeting remotely at the conclusion of this application.

- (vii) LA05/2020/0303/F – Demolition of existing dwelling and construction of a pair of semi-detached houses and a row of four terraced houses with associated site works and landscaping, 32 Lurgan Road, Moira and adjacent lands north west at Linen Fields Lurgan Road, Moira (04:13:23)

The Senior Planning Officer (MB) presented the above application as outlined within the circulated report.

There were no individuals registered to speak in respect of this application.

A number of Members' queries were responded to by Planning Officers. During the question and answer session clarity was provided to Members by the Head of Planning and Capital Development and the Legal Adviser, regarding Policy HOU10, in respect of meeting the minimum 20% requirement of affordable housing.

The Chairman, Alderman M Gregg, declared a recess at this point to enable contact to be made with the applicant, to determine if they would offer one more unit in the terrace of dwellings as an affordable housing unit, to ensure the requirements of policy HOU10 were met (4.28 pm to 4.40 pm).

Councillor D Bassett left the meeting remotely during recess (4.34 pm).

On resumption of the meeting, it was proposed by Alderman O Gawith, seconded by Councillor N Trimble and agreed unanimously that this application be deferred to allow for further clarification with the developer, in respect of the number of affordable housing units to be provided as part of the application.

PC 04.12.2023

43

- (viii) LA05/2021/0609/O – Two infill dwellings and garages 30m north of 6 Cross Lane, Lisburn (04:34:29)

The Senior Planning Officer (RT) presented the above application as outlined within the circulated report.

There were no individuals registered to speak in respect of this application. A number of Members' queries were responded to by Planning Officers.

Debate

There was no debate.

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to refuse this application.

- (ix) LA05/2021/1048/O – Site for a dwelling, garage and associated site works 30m west of 7 Derriaghy Road, Lisburn

and

- (x) LA05/2021/1049/O - Site for a dwelling, garage and associated site works 30m east of 5 Derriaghy Road, Lisburn (04:47:55)

The Senior Planning Officer (RT) presented the above application as outlined within the circulated report.

There were no individuals registered to speak in respect of this application. A number of Members' queries were responded to by Planning Officers.

Debate

During debate Councillor N Trimble spoke in support of the recommendation of the Planning Officer to refuse this application. He also noted that DfI Roads hadn't raised an issue in respect of this application in terms of access to a protected route.

Vote

LA05/2021/1048/O – Site for a dwelling, garage and associated site works 30m west of 7 Derriaghy Road, Lisburn

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to refuse this application.

PC 04.12.2023

44

LA05/2021/1049/O - Site for a dwelling, garage and associated site works 30m east of 5 Derriaghy Road, Lisburn

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to refuse this application.

(xi) LA05/2022/0883/O - Proposed replacement dwelling 49c Waterloo Road, Lisburn (01:13:21)

This application was dealt with earlier in the meeting during discussion of application LA05/2021/0321/F. It was deferred for a site visit for the reasons outlined above.

(xii) LA05/2022/1081/F – Proposed infill dwelling and garage between 15 and 15a Crumlin Road, Upper Ballinderry, Lisburn (00:04:05)

As advised earlier in the meeting by the Chairman, Alderman M Gregg, this application had been withdrawn from the meeting schedule.

4.2 Pre-Application Notice: Proposed erection of industrial unit with ancillary office, car parking, landscaping and associated site and access works and solar array on lands located to the east of Lissue Road, south of Ballinderry Road and west of Ferguson Drive, Lisburn (05:04:37)

Alderman J Tinsley left the meeting (5.13 pm).

This item of business was presented by the Head of Planning and Capital Development. Members having been provided with a copy of the above PAN, agreed it be noted and submitted in accordance with the relevant section of the legislation and related guidance.

4.3 Appeal Decision – LA05/2020/0614/O (05:05:20)

This item of business was presented by the Head of Planning and Capital Development. A copy of the Planning Appeals Commissions decision was circulated to Members.

The Committee agreed to note the information set out the report in respect of the decision of the Planning Appeals Commission regarding the above planning application.

4.4 Notification by telecommunication operator(s) of intention to utilise permitted development rights (05:06:13)

The Head of Planning and Capital Development outlined the background and key issues in relation to the notification received by two operators, Cornerstone and Openreach, on their intention to utilise permitted development rights at ten locations within the Council area to install communications apparatus. A copy of the schedule of works locations was circulated to members.

PC 04.12.2023

45

4.4 Notification by telecommunication operator(s) of intention to utilise permitted development rights (Cont'd)

Further to the Chairman, Alderman M Gregg pointing out that item two on the schedule (Gortgrib Drive) was no longer within the Lisburn and Castlereagh boundary; the Head of Planning and Capital Development agreed to notify Openreach to advise they contact Belfast City Council in relation to installation of communications apparatus at that location.

The Committee agreed to note from the report, information regarding notification by telecommunication operators to utilise Permitted Development Rights at various locations.

4.5 LDP Quarterly Update (05:07:43)

The Principal Planning Officer (LJ) outlined the background and next steps in connection with the quarterly progress update on the Council's Local Development Plan. The Committee agreed that the information set out in the report in respect of the next steps on the preparation of the Local Development Plan be noted.

4.6 Enforcement Quarterly Update (05:09:10)

The Principal Planning Officer (LJ) outlined the background and key issues in connection with the quarterly progress report on formal enforcement cases. A copy of the live Enforcement Caseload by Category was circulated to Members.

The Committee agreed to note information set out in the report in respect of the Planning Enforcement update on its caseload.

The Chairman, Alderman M Gregg notified the Committee that it had been agreed by the Head of Planning and Capital Development, that a workshop be arranged to give all Elected Members an understanding of the work carried out by the Enforcement Unit.

4.7 Northern Ireland Public Services Ombudsman (NIPSO) – Tree Protection: Strengthening Our Roots (05:10:28)

This item of business was presented by the Head of Planning and Capital Development. Copies of the NIPSO correspondence, the overview report and the response to the factual accuracy of the recommendations was circulated to Members.

The Committee agreed that the content and improvement recommendations of the overview report by NIPSO be noted, alongside the related response on the factual accuracy of the recommendations.

4.8 Statutory Performance Indicators – October 2023 (05:11:43)

This report was presented by the Head of Planning and Capital Development. A copy of statutory performance indicators for October 2023 was circulated to Members. The Committee agreed to note information set out in the report in respect of statutory performance indicators for October 2023.

PC 04.12.2023

46

5. Any Other Business (05:15:39)

Councillor P Catney left the meeting (5.23 pm).

5.1 Request for Section 76 Briefing for Members
Alderman O Gawith (05:15:45)

Responding to a request by Alderman O Gawith, the Head of Planning and Capital Development confirmed that the upcoming Enforcement Workshop would also include a briefing for Elected Members on Section 76 Agreements.

5.2 Date of the Next Planning Committee (05:17:20)

The Chairman, Alderman M Gregg advised Members that the next meeting of the Planning Committee was due to take place on Monday 8 January, 2024.

Conclusion of the Meeting

At the conclusion of the meeting, the Chairman, Alderman M Gregg, thanked those present for their attendance and wished everyone a Merry Christmas and a Happy New Year.

There being no further business, the meeting ended at 5.25 pm.

Chairperson/Mayor

Committee:	Full Council
Date:	23 January 2024
Report from:	Chief Executive

Item for:	Decision – Request for delegated authority to the Regeneration and Growth Committee
Subject:	Consideration of a Business Case for City Centre Management Relocation to the Museum

1.0	<u>Background and Key Issues</u>	
	<ol style="list-style-type: none"> 1. The Council has agreed previously that the City Centre Management offices be closed at the end of their current rental agreement and the team be relocated to the Irish Linen Centre. This lease terminates later this year and notification has been given to the landlord of the Council's intent. Ahead of surrendering the lease, the Council is obliged to meet a number of lease obligations including reinstatement to former condition 2. Associated works to the interior of the Irish Linen Centre have been tested in the market so as to inform an accurate business case. These quotations are timebound. Works could not progress earlier in the year due to museum exhibitions and the delivery of the Christmas events programme. 3. In order to expedite the project within the current financial year and meet our requirements under the lease agreement, it is proposed that the Council delegates authority to the Regeneration and Growth Committee to consider the business case and approve the progression of the work. 	
2.0	<u>Recommendation</u>	
	It is recommended that the Members consider and agree to delegate authority as outlined above.	
3.0	<u>Finance and Resource Implications</u>	
	There is no cost associated with providing delegated function. The matter under consideration is circa £90K as part of the Regeneration and Growth Committee's budget allocation.	
4.0	<u>Equality/Good Relations and Rural Needs Impact Assessments</u>	
4.1	Has an equality and good relations screening been carried out?	N/A
4.2	Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.	
	The matter is to be dealt with at Regeneration and Growth Committee.	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	N/A
4.4	Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.	
	The matter is to be dealt with at Regeneration and Growth Committee.	

Appendices:	
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NOTICE OF MOTION:

That this Council recognises the problem with Electric Vehicle car charging specific to Northern Ireland, both for homeowners restricted to on-street parking and also with the limited availability of our public charging network; and that this council write to the Department for Infrastructure separately on both issues:

- 1. to ask the Department for Infrastructure to initiate a trial of gully channel and/or overhead street solutions to enable safe cable crossing of a public footpath, and to ask for a consultation with disability sectors on this; and*
- 2. to ask the Department for Infrastructure to investigate extending permitted development planning laws to include Electric Vehicle infrastructure under permitted development and standard Utility street licences.*

Signed: _____  _____

LISBURN & CASTLEREAGH
CITY COUNCIL

20 DEC 2023

CHIEF EXECUTIVES OFFICE

(i)

DUP

That this council expresses concern at the proposed closure of further banks that serve residents in the Lisburn Castlereagh City Council area. Ulster banks latest list of branch closures compounds the impact of continual branch closures by all the major banks, which is impacting negatively on our residents, undermining the principle of accessible banking services for all in our communities.

We further resolve to write to all major banks who operate in Northern Ireland expressing our opposition to any further bank closures.

Signed:



Date: 11/1/2024



②