

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Leisure and Community Development Committee held in the Island Civic Centre, Lisburn, and remotely, on Tuesday 1st November 2022 at 6.00 pm

PRESENT: Councillor A McIntyre (Chairman);
Alderman A Grehan; and
Councillors N Anderson, R T Beckett,
D J Craig, A Gowan, J Lavery BEM
and H Legge.

**PRESENT IN A
REMOTE LOCATION:** Deputy Mayor Councillor M Guy;
Alderman S Martin; and
Councillors T Mitchell, S Mulholland,
Jenny Palmer and S Skillen.

IN ATTENDANCE: Director of Leisure and Community Wellbeing
Head of Communities
Head of Parks and Amenities (via Zoom)
Head of Sports Services
Member Services Officers

Expression of Condolences

The Chairman referred to the passing of Mr Simon Dillon, who had been employed as a Health and Fitness Officer within Lagan Valley Leisureplex since 1999. On behalf of the Committee, he expressed sincere condolences to Mr Dillon's wider family circle.

1. **Apologies**

An apology was reported on behalf of Alderman M Henderson.

2. **Declarations of Interest (6.03 pm)**

Regarding item 3.1 'DEA Investment Projects – Annahilt Village Plan', Councillor A Gowan declared a non-pecuniary interest in that he had relatives who attended Annahilt Primary School.

3. **Report of the Head of Communities**

3.1 **DEA Investment Projects – Annahilt Village Plan (6.05 pm)**

(Councillor A Gowan, who had declared in an interest in this item, did not partake in any discussion or decision-making whilst the matter was under consideration).

The Head of Communities spoke to a report and outlined the main aspects of the Annahilt Village Plan and its associated Action Plan; and gave an overview of the future steps to be undertaken in the delivery of the project.

It was proposed by Councillor N Anderson, seconded by Alderman A Grehan, and agreed that the Committee note the contents of the Annahilt Village Plan and the associated Action Plan, together with the Head of Communities' comments thereon in respect of the progress achieved to date and further steps to be taken in the plan's implementation.

4. Confidential Report of the Director of Leisure & Community Wellbeing

The Chairman advised that the reason for confidentiality for the following matters was by virtue of the Local Government Act (2014) Northern Ireland, i.e., 'information relating to the financial or business affairs of any particular person (including the Council holding that information)'.

It was proposed by Councillor T Beckett, seconded by Councillor N Anderson, and agreed that the confidential report of the Director of Leisure and Community Wellbeing be considered "in committee", in the absence of members of the press and public.

4.1 Leisure and Community Wellbeing Department - Pricing Schedule & Estimate Process

4.1.1 Pricing Schedule 2023/2024 (6.10 pm)

The Committee considered a report which recommended a range of Price Point Increments to the Pricing Schedule for the Department for the financial year 2023/2024.

It was moved by Councillor T Mitchell that the Committee agree to adopt the recommendations regarding the Price Point Increments. However, there was no seconder to the proposal and Councillor T Mitchell, at the request of Alderman A Grehan, agreed to withdraw his proposal to enable a further proposal to be moved.

Accordingly, it was

Moved by Alderman A Grehan,
Seconded Councillor D J Craig and

Resolved – that the Committee agrees to approve the Price Point Increments for the financial year 2023/2024, subject to the proviso that there be no increase in the charges for the use of the Council's grass pitches in the financial year 2023/24.

It was noted further that the Head of Sports Services would circulate additional information to the Committee in respect of the various factors considered, and benchmarking exercises undertaken, in assessing and formulating pricing schedules.

4.1.2 Estimates Process 2023/2024 (6.29 pm)

(Councillor N Anderson left the meeting at 6:33 pm and returned at 6:40 pm).

The Committee noted the process undertaken in the preparation of the departmental estimates for the financial year 2023/2024, and discussed a range of general options for future consideration in overseeing expenditure and income.

In addition, it was agreed, on the proposal of Deputy Mayor Councillor M Guy, which was seconded by Alderman A Grehan that, at the Committee's meeting in December the estimates would be considered further and that any financial information presented to Members would show budgetary and actual expenditure to enable Members to identify underspends. Such information would assist Members in making informed decisions in relation to the estimates and in addressing budgetary pressures.

(Councillor T Mitchell left the meeting at 7:08 pm).

(Councillor A Gowan left the meeting at 7:21 pm and returned at 7:23 pm).

4.2 Green Waste Composter - PIRSOC and Financial Appraisal (7.40 pm)

It was proposed by Councillor D J Craig, seconded by Councillor A Gowan, and agreed that the Committee approve the Project Initiation Request and Outline Business Case (PIRSOC) together with the associated Financial Appraisal, to enable progression of the tendering exercise for the above-mentioned piece of equipment.

4.3 Annual Capital Fleet Replacement Schedule (7.43 pm)

It was proposed by Alderman A Grehan, seconded by Councillor H Legge, and agreed that the Committee adopt the recommendation of the Head of Parks and Amenities in respect of the above-mentioned fleet replacement schedule to enable the progression of the tendering exercise.

4.4 Licence Agreement – Castlereagh Hills Golf Course (7.54 pm)

It was moved by Councillor D J Craig, seconded by Councillor H Legge, and agreed that the Committee note the terms of a licence agreement at the above-mentioned facility and that it be submitted to Council for signing at its meeting on 22nd November.

4.5 Flexible Retirement Request (7.55 pm)

The Committee agreed to approve a business case and accede to a request to grant flexible retirement to a member of staff from within the Department.

5. Any Other Business – (taken prior to confidential matters)

5.1 Tolerton Sports Zone (6.06 pm)

Councillor D J Craig raised a matter regarding the maintenance of a number of panels located in the above-mentioned centre and the Head of Parks and Amenities undertook to have the issue addressed at the earliest opportunity.

5.2 Lagan Park Dromara (6.08 pm)

In response to a query by Councillor A Gowan, the Head of Parks and Amenities undertook to address a matter regarding signage in the respect of the opening and closing times at Lagan Park.

6. Resumption of Normal Business

It was proposed by Councillor J Lavery, seconded by Councillor R T Beckett, and agreed that normal business be resumed.

There being no further business, the meeting ended at 7.58 pm.

Chairman